



University District Public Development Authority (UDPDA) Meeting Minutes

Wednesday, May 6, 2020 – 3:00pm-3:34pm

Via Zoom Webinar and Audio

Board Members Present: Dan Antonietti, Council President Breean Beggs, Bill Bouten, Lars Gilberts, Katy Sheehan, and Paul Warfield

Board Members Absent: Commissioner Mary Kuney

Call to Order and Administrative Actions

- Chair Gilberts called the meeting to order at 3:00pm.
- Gilberts asked the board to review the draft February 12, 2020, UDPDA board meeting minutes and the UDPDA financials as of March 31, 2020. He noted that although UDPDA treasurer/secretary Kuney was not present, she did review and approve the UDPDA financials and minutes before the meeting. **MOTION to approve the UDPDA minutes and financials** (Bouten), seconded (Antonietti), and passed unanimously.
- Gilberts noted that historical **BARS (chart of accounts) coding** will be used on the 2019 SAO Annual Report and going forward in 2020.
- Gilberts mentioned **the Desman parking contract** that will provide a current demand analysis of existing parking conditions in the South Subarea, and best practices around parking structure site selection and management. More information on this study will be provided at the June 3 board meeting with the UDDA Development Committee making a final recommendation to the UDPDA board regarding a parking structure investment at the September 2 board meeting after the budget re-forecast.

UDPDA Restructuring Update (for the record)

Due to recent COVID-19 impacts, calculations regarding the 2015-2019 UDRA contribution, confirmation of the 2020+ sales tax methodology, and resolution of the cap and cliff have been delayed. Gilberts will report out on these topics at a future meeting once adequate information is obtained.

UDDA Development Committee Report

- Despite COVID-19, there is ongoing development interest on both sides of the University District Gateway Bridge.
- The wayfinding contract is in the permitting stage with installation to follow.
- More EPA sites are coming forward for evaluation.
- The Portland-based developers of the Boxcar project (at Grant and Riverside) are committed to moving forward and have asked for expense reimbursement on a monthly basis. Gilberts will review the board's \$300K planned investment in this project and provide an update on the reimbursement request at the June 3 meeting.
- Interest in the redevelopment of the UW Spokane Center and adjacent properties remains high with the goal of one consolidated project vs 2-3 smaller ones.

Gilberts adjourned the meeting at 3:34pm.



Bill Bouten, Vice-Chair signing for Secretary

6/10/20
Date



UNIVERSITY DISTRICT

University District Public Development Authority Voucher Certification – February 2020 Close

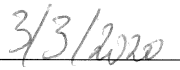
Per the Office of the Washington State Auditor and the BARS Voucher Certification and Approval Process set forth here

https://www.sao.wa.gov/bars_cash/accounting/expenditures/voucher-certification-and-approval/, I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the (city/county/district), and that I am authorized to authenticate and certify to said claim.

The following voucher/warrants/electronic payments were approved for payment and cleared the UDPDA bank account:

Date	Voucher Warrant #	Description	Amount
02/03/20	1055	Travelers Insurance – public official bond – Gilberts	\$175.00


Lars Gilberts, CEO, UDDA


Date



University District Public Development Authority Voucher Certification – March 2020 Close

Per the Office of the Washington State Auditor and the BARS Voucher Certification and Approval Process set forth here

https://www.sao.wa.gov/bars_cash/accounting/expenditures/voucher-certification-and-approval/, I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the (city/county/district), and that I am authorized to authenticate and certify to said claim.

The following voucher/warrants/electronic payments were approved for payment and cleared the UDPDA bank account:

Date	Voucher Warrant #	Description	Amount
03/25/20	online transfer	To UDDA for Q1 2020 administrative services rendered per agreement	\$20,000


Lars Gilberts, CEO, UDDA

4.10.2020
Date