



## University District Public Development Authority (UDPDA) Minutes Wednesday, June 7, 2023, from 3:35 – 4:00 PM, In-Person at GSI and Via Zoom

**Board Members Present:** Council President Breean Beggs, Teresa Dugger, Steve MacDonald, Lindsey Myhre, Katy Sheehan, Juliet Sinisterra, and Amber Waldref (via Zoom)

**Board Members Absent:** none

### Call to Order, Welcome, and Administrative Actions

Dugger called the meeting to order at 3:35 PM and thanked GSI for hosting. Dugger reminded the group of the Public Decorum Guidelines and then asked for a **MOTION to approve the UDPDA financials as of April 30, 2023, and the May 10, 2023, UDPDA board meeting minutes** (Beggs) and seconded (Sheehan) and passed unanimously.

### Nominating Committee (NC) Approval

In addition to the standing members of the Nominating Committee—the mayor and council president—the Executive Committee recommends Sinisterra, Dugger, and Wagner to serve in 2023. Beggs asked to include Chris Wright as well. Dugger asked for a **MOTION to approve these six members for the 2023 Nominating Committee** (Beggs) and seconded (Sheehan) and passed unanimously.

### WA State Public Works Board Grant and Proposed Motion

Thanks to work underway with KH Consulting, the UDPDA has learned of a Washington State Public Works Board \$1M grant opportunity (25% grant, 75% low-interest loan) that could help fund Riverside Avenue roadwork and park stormwater design. Successful grantees can then apply for a follow-on \$9M construction loan. The initial grant eligibility requirements state applicants need a Greenhouse Gas policy in place. The City of Spokane's Municipal Codes (SMC) 15.05.020 and 15.05.060 address this need. Dugger asked if there would be costs associated with the Codes for the UDPDA. Sinisterra said no. Sheehan wondered if alignment with the Codes is enough. MacDonald suggested modifying the **MOTION to "For the purposes of the WA State Public Works Board grant opportunity, the UDPDA is in alignment with the City of Spokane's adopted policy numbers 15.05.020 and 15.05.060"** (Beggs) and seconded (Myhre) and passed unanimously. Sinisterra noted that the Greene Economics Ecological Asset Study scope also will help inform the application.

Dugger asked for public comment and Alicia Barbieri asked if the UDPDA owned any buildings over 20K SF. Dugger responded no. Hearing no further comments, Dugger reminded the group that the next ("annual") meeting is September 6 at Providence and she adjourned the meeting at 4:00 PM.

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Juliet Sinisterra, Secretary

\_\_\_\_\_09-07-23\_\_\_\_\_  
Date



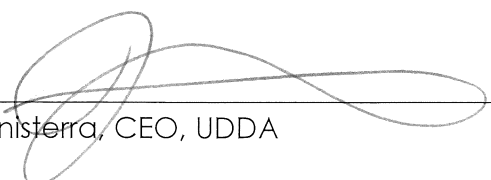
UNIVERSITY  
DISTRICT

## University District Public Development Authority (UDPDA) Voucher Certification – April 2023 Close

Per the Office of the Washington State Auditor and the BARS Voucher Certification and Approval Process set forth here [https://www.sao.wa.gov/bars\\_cash/accounting/expenditures/voucher-certification-and-approval/](https://www.sao.wa.gov/bars_cash/accounting/expenditures/voucher-certification-and-approval/), I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the (city/county/district), and that I am authorized to authenticate and certify to said claim. **The following voucher/warrants/electronic payments were approved for payment and cleared the UDPDA bank account:**

Date	Voucher Warrant #	Description	Amount
4/19	ACH	City of Spokane utilities 201 W Main Ave	\$172.18
4/19	ACH	Avista utility bill for 201 W Main Ave	\$220.39
4/24	Online xfer	University District Development Assoc per contract	\$16,600.00
4/3	1149	KH Consulting per contract	\$1,000.00
4/5	1150	Bouten Construction – 201 exterior light repair	\$1,320.00
4/11	1151	Allied Fire and Security – 201 labor	\$43.60
4/17	1152	Seve7n Design per contract	\$2,910.00
4/17	1153	Century Pacific LLLP per contract	\$1,575.00
4/12	1154	K&H per contract	\$250.00
4/27	1155	KH Consulting per contract	\$2,450.00
4/18	1156	OAC per contract	\$3,744.00
	1157	Void	
4/26	1158	Utopia Design Development LLC 201 concepts	\$3,240.00
4/20	1159	GSI for Life Science Asset Study contribution	\$10,000.00
4/24	1160	Tiny's Maintenance Services for 201 clean up	\$174.40
4/25	1161	Traveler's Insurance public official bond for Myhre	\$143.00
4/28	1162	Tiny's Maintenance Services for 201 clean up	\$163.50
4/28	1163	Witherspoon Brajcich McPhee legal fees	\$1,590.00

*Financial Information*

  
Juliet Sinisterra, CEO, UDDA

5.4.23  
Date