



University District Public Development Authority (UDPDA)

Board of Directors' Meeting Minutes

Tuesday, August 1, 2017 – 2:23-2:26pm

McKinstry Station, 850 E. Spokane Falls Blvd., Roundhouse Rooms 1&2

Board Members Present: Barry Baker, Chancellor Lisa Brown (last meeting), Dr. Mary Cullinan, Elaine Couture (via phone), Lou Gust, Kent Hull, Taudd Hume, Dr. Thayne McCulloh (via phone), Mariah McKay, Karl Otterstrom, Tom Quigley, Council President Ben Stuckart, Kim Zentz

Board Members Absent: Catherine Brazil, Bruce Butterworth, Mayor David Condon, Latisha Hill, Dr. Christine Johnson, Tom Johnson, Todd Mielke, Kim Pearman-Gillman, Mark Richard, Beck Taylor

Other Participants and Invited Guests Present: Andrew Worlock (City), Mary Joan Hahn (Gonzaga), Charlie Wolff (Mayor's office)

Staff Present: Lars Gilberts, Alden Jones

Call to Order:

Chairman Otterstrom called the meeting to order at 2:23pm. Due to the limited time availability of a quorum, Otterstrom postponed a motion on the July 11 UDPDA draft meeting minutes and the UDPDA financials as of June 30, 2017 until the next meeting in order to proceed with motions on two important matters.

- a) Otterstrom asked the Board to review the draft UDPDA-UDDA Services Agreement, an earlier draft of which was shared and discussed at the July 11 board meeting and sent electronically to directors for comment. **MOTION to move to authorize the board chairman to execute the Services Agreement with the UDDA for administrative support and office overhead provided by the UDDA as presented** (Stuckart); seconded (Brown) and passed unanimously.
- b) Otterstrom asked the Board to review the UDRA-Eligible Project Evaluation Criteria, a draft of which was presented and discussed at the July 11 board meeting. The criteria may be reviewed/modified by the board annually or as needed. **MOTION to approve the UDRA-Eligible Project Evaluation Criteria as presented** (Couture); seconded (Zentz) and passed unanimously.

UDRA Update

The Master Project List, which includes UDRA-eligible projects, continues to be updated per board and Development Committee input. The Development Committee is working on a priority list of recommended projects to present for discussion at an upcoming board meeting.

Otterstrom adjourned the meeting at 2:26pm.

A handwritten signature in black ink, appearing to read 'L. W. Gust'.

Lou Gust, board secretary

10/4/2017

Date