



## University District Development Association Executive Action Committee (EAC) Meeting Agenda

**Tuesday, March 18, 2025, 11:30 AM – 1:00 PM**

**Via Zoom Only** <https://us02web.zoom.us/j/85979578163?pwd=gWbXlfpMa3RBF3j0FgXmp6PJh1PJHn.1>

Meeting ID: 859 7957 8163 Passcode: 602201

One tap mobile +12532158782,,85979578163#,,,,\*602201# US (Tacoma)

Dial by your location +1 253 215 8782 US (Tacoma)

### **11:30 Welcome and Administration - Sheehan**

- Public meeting reminder
- Review and MOTION to approve draft February 18 EAC meeting minutes
- March 5 UDDA and UDPDA board minutes draft for review and comment
- April 9 UDPDA and UDDA board agendas for review and comment
- Nominating Committee process review (Myhre and Sheehan term out) - *Sinisterra*
- Potential Federal Economic Impacts: Facilitated Scenario Planning with GSI - *Sinisterra*

### **11:40 Finance and Grants Report – Samson**

- Review UDDA and UDPDA financials as of February 28, 2025, and preview the first Treasurer's Report
- 2025 Finance Work Plan (to date)
- Grants update - *Sinisterra*

### **11:45 U Vision 2044 Activation Updates - Sinisterra**

- Broadband BAT update (1.2.1)
- 400-Block next steps (3.1.2)
- 2025 Scorecard and Workplan comments, feedback, etc.

### **12:10 Presentations**

- Pacific Avenue to Sherman designs (1.1.1 and 1.1.4) – *Inga Note, City of Spokane*
- Iron Bridge kayak put-in design study (3.2.2) – *Ken Van Voorhis, SPVV*

### **12:55 Public Comment - Sheehan**

### **1:00 Next EAC is April 15 and adjourn - Sheehan**

### **2025 UD Board Meetings (Location: Catalyst Bldg, Room 309)**

- April 9
- May 7
- June 4 retreat (9 AM – 1 PM, Ruby River Hotel)
- September 3 annual meeting
- October 1
- December 10 holiday party and 2025 Impact Award presentation (location TBD)



## UDDA/UDPDA EAC Meeting Minutes - DRAFT

Tuesday, February 18, 2025, 11:32 AM – 12:51 PM via Zoom

Zoom meeting recording [link](#); CEO's PowerPoint presentation [link](#)

**EAC Members Present:** Neil Christopher Apeles, Lois Bollenback, Colleen Fuchs, Katy Sheehan (chair), Juliet Sinisterra (CEO), Thomas Tellefson, and Dennis Wagner

**EAC Members Absent:** Steve MacDonald, Chuck Murphy (treasurer), Greg Repetti (vice chair/secretary)

**Presenters and Others:** Guy Michaelson and Evan Blondell (Berger Partnership), Alden Jones, Amanda Beck

### Call to Order, Welcome, and Administration

- Sheehan called the meeting to order at 11:32 AM, shared an OPMA reminder, and asked for a **MOTION to approve the January 21 EAC minutes** (Bollenback) and a second (Wagner), which passed unanimously.
- The committee reviewed and made no changes to the draft February 5 UDPDA and UDDA board meeting minutes and March 5 UDPDA and UDDA board meeting agendas.
- Sinisterra shared **Scorecard updates** and explained the color coding. She also mentioned her well-attended lecture for the Gonzaga Institute for Climate, Water, and the Environment on February 5.

### Finance Report

In Murphy's absence, Sinisterra provided the **financial report as of January 31**, noting no unexpected deltas. Staff continues to work with the city on the 2020-2024 construction sales tax catch-up number and awaits the county's update on the estimated 2025 property tax. The group expressed universal concern regarding the federal funding freeze and suggested members discuss impacts to their organizations at the March 5 board meeting during 30-second updates. Although neither the UDDA nor UDPDA receives federal dollars directly, Sinisterra is sourcing new funding opportunities through private foundations and state agencies to fill indirect gaps.

### U Vision 2044 Activation Updates

Sinisterra shared the following U Vision 2044 Updates:

- The UD, DSP, and SBA are partnering with University of Idaho Urban Design Studio faculty and staff on a **Division Gateway Extension** project.
- **201 W Main Ave** – lease expires July 2025; renewed interest in re-evaluating property development for workforce housing. Legal counsel Taudd Hume advising regarding possible next steps such as re-releasing the 201 W Main RFQ, surplusing to gift to the UDDA or to sell, etc.
- Three **U Incubation Village Feasibility Study**-related contracts signed (d&b Creative, Crossroads Resource Center, and The Grain Shed) and the IRFP vendor selected (Cascadia Partners).
- Sinisterra asked for feedback regarding asking the board to adopt Mithun's [Next Generation Conceptual Plan 2065](#). After discussing the pros and cons, all endorsed the idea, and Sinisterra will add approval to the March 5 agenda.



### **400-Block Update**

The UDPDA has until June 2025 to act on the Avista ROFO for the 400-Block. Sinisterra summarized UD assets (approx \$3.4M), obligations (approx \$12.2M), and potential city 15-year bond (approx \$8.7M) in consideration of the potential development of the 400-Block as proposed by Mithun’s plan. Sinisterra is in ongoing conversations with partners (Whitworth University, Spokane Sports, Evergreen Bioscience Innovation Cluster, and Spokane Climbing Gym) who remain enthusiastic, as well as other respected advisors and interested parties (Scott Morris, Spokane Public Schools, YMCA, etc.).

### **Presentation: [Don Kardong Bridge Panels](#)**

The Berger Partnership team presented a bridge panel design update. They showed panel locations on the bridge and several designs, including specific options for UD-related panels. The group provided feedback: asking what people would take away when viewing and suggesting some wording changes for readability and inclusion on the UD panels.

Sheehan asked for public comment; hearing none, she thanked the Berger team and adjourned the meeting at 12:51 PM.

\_\_\_\_\_  
Juliet Sinisterra, CEO for (absent) Greg Repetti, Secretary

Date \_\_\_\_\_



## University District Public Development Authority (UDPDA) Meeting Minutes - DRAFT

**Wednesday, March 5, 2025, from 3:32 – 4:40 PM, Catalyst Bldg, Rm 309, and Via Zoom**

**Board Members Present:** Steve MacDonald, Chuck Murphy (treasurer), Greg Repetti (vice chair and secretary), Katy Sheehan (chair), Juliet Sinisterra (CEO), County Commissioner Amber Waldref, and Council President Betsy Wilkerson

**Presenters:** Luis Garcia and Jesten Ray (City of Spokane)

[Board slide deck](#), [meeting recording](#) (*begins 04:10 timecode*)

### Call to Order, Welcome, and Administrative Actions

- Chair Sheehan called the meeting to order at 3:32 PM, noted the quorum present, reminded the group of public decorum rules, and described the 2025 board meeting format with an overlapping, joint UDPDA/UDDA presentation/discussion.
- Sheehan requested a **MOTION to approve the UDPDA draft February 5, 2025, meeting minutes and the UDPDA financials as of January 31, 2025** (Murphy), seconded (Repetti), and passed unanimously.
- Sheehan requested a **MOTION to approve the Next Generation Conceptual Plan 2065** (Repetti). Sinisterra reminded the group that the Mithun plan builds on the U Vision 2044 strategic priorities, was community-informed and led, and will be used for marketing and fundraising. She noted that the EAC recommends adoption. The motion was seconded (Waldref) and passed unanimously.
- Sheehan asked for **public comment** and, hearing none, announced the start of the joint UDPDA/UDDA session.

### *JOINT PRESENTATION/DISCUSSION: UDPDA and UDDA Board Members*

Sheehan welcomed Jeffrey Samson, the new Director of Finance and Grants Administration.

### EAC Updates

- Sinisterra noted the draft February 18 EAC minutes in the advance packet as an FYI.
- Sinisterra showed preliminary designs by Berger Partnership for the Don Kardong Bridge panels. The EAC will continue to provide feedback on the work.

### U Vision 2044 Activation Updates and Scorecard Highlights

- The University of Idaho Urban Design Studio project for a **Division Gateway Extension** (from I-90 to the river) is underway. UDPDA is partnering with DSP and SBA (\$1K contribution from each) and the city to support. A community charrette is scheduled for March 31 at the Catalyst Building; board members are welcome to attend. A final presentation is scheduled for May 2.
- **400-Block**—Ongoing outreach to community members (Emerald Initiative, Scott Morris, YMCA/YWCA, SPS, Spokane Parks, Quatro de Mayo, etc.) to gather feedback about proposed development. Staff will draft an amendment to the UDDA Mithun Phase 1B contract to secure an alternate construction cost estimate. Sinisterra presented a potential initial phase financing approach for Riverside Gateway Park, showing UD assets of approximately \$4M and a 400-Block investment of approx \$11M and remaining amount to bond.
- **U Incubation Village Feasibility Study**—Thanks to a CERB \$75K matching grant, contracts are underway with Cascadia Partners, Crossroads Resource Center, d&b Creative, and The Grain Shed to assess the viability of a local food processing center and worker-owned folk market and maker spaces.



- **Childcare Survey**—Thanks to a grant to a Commerce grant to CME, a UD childcare survey is underway, and focus groups are scheduled for April. The team will present outcomes to the board in the fall.

**Presentation: City Parking Data Collection and City Code Enforcement and Cleanup Updates**

Luis Garcia and Jesten Ray from the City of Spokane Code Enforcement and Parking Services departments presented findings/stats from a recent parking study. Comments from board members ensued:

- Sheehan asked about the “tipping point” to determine when paid parking is needed; Garcia said 85% occupancy.
- Murphy noted past parking studies indicated angled parking could increase capacity. Sinisterra agreed that angled parking on First Ave could alleviate high occupancy around Catalyst Building.
- Wilkerson asked about the timeline to address abandoned vehicles; Garcia indicated that if a vehicle is a “nuisance” (litter, drugs, excrement present), they partner with the police and move in a few days. If just a vehicle overstaying welcome, typically 30 days.
- Sheehan asked if the UD has more clean-up needs than other areas of the city; Garcia said no, but shifts in activity in the downtown core can impact the UD.
- Brown commented on long-vacant/derelict properties in highly visible locations; Garcia mentioned the city's tools to disincentivize holding vacant parcels and that the new budget will provide additional resources to address them.

Sheehan asked for additional public comment and, hearing none, reminded the group of the next April 9 meeting and adjourned the meeting at 4:40 PM.

Greg Repetti, Secretary  
Date:



UNIVERSITY  
DISTRICT

## University District Public Development Authority (UDPDA) Voucher Certification – January 2025 Close

Per the Office of the Washington State Auditor and the BARS Voucher Certification and Approval Process set forth here [https://www.sao.wa.gov/bars\\_cash/accounting/expenditures/voucher-certification-and-approval/](https://www.sao.wa.gov/bars_cash/accounting/expenditures/voucher-certification-and-approval/), I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the (city/county/district), and that I am authorized to authenticate and certify to said claim. **The following voucher/warrants/electronic payments were approved for payment and cleared the UDPDA bank account:**

Date	Voucher Warrant #	Description	Amount
1/16	ACH	Avista utility bill for 201 W Main Ave	716.70
1/17	ACH	City utilities for 201 W Main Ave	418.77
1/22	Xfer	University District Development Assoc per contract	32,065.50
1/2	1387	Travelers Insurance – public official bond renew Murphy and Sinisterra	333.00
1/3	1389	Baldwin Sign Company – Catalyst EWU wayfinding	19,800.94
1/17	1392	Arbor Pro – 201 W Main (tree issue)	488.50
1/14	1394	Kiemle Hagood Facility Services – 201 W Main	47.96
1/14	1395	Rooted Commercial Landcare – 201 W Main	231.08
1/14	1396	GoJoe Patrol – 201 W Main	498.60
1/14	1397	Kiemle Hagood – per contract – 201 W Main	250.00
1/21	1399	Century Pacific – per contract	1,237.50
1/21	1400	Haley Aldrich – per contract grant writing	5,939.75
1/22	1401	Witherspoon Brajcich McPhee	520.00
1/22	1402	Tiny's Service and Maintenance – 201 W Main	817.50
1/24	1403	Mithun – DCP per contract	9,732.08
1/28	1404	Kiemle Hagood Facility Services – 201 W Main	143.88
1/28	1405	Avista Utilities – new south sub area lighting	500.02

  
Juliet Sinisterra, CEO, UDPA

2.7.25  
Date



## University District Development Association (UDDA) Meeting Minutes - DRAFT

**Wednesday, March 5, 2025, from 4:40 – 5:18 PM, Catalyst Bldg, Rm 309, and Via Zoom**

**Board Members Present:** Lois Bollenback, Catherine Brazil (via Zoom until 4:27 PM), Mayor Lisa Brown, Megan Hulsey, Brooke Kiener, Chuck Murphy (treasurer), Stacia Rasmussen, Marvo Reguindin, Greg Repetti (vice chair and secretary), Rob Sauders, Katy Sheehan (chair), Thomas Tellefson, Dennis Wagner, County Commissioner Amber Waldref, and Council President Betsy Wilkerson

**Board Members Absent:** Neil Christopher Apeles, LaVerne Biel, Kevin Brockbank, Emilie Cameron, Colleen Fuchs, Lindsey Myhre, John Sklut, Jonathan Teeters, and Erin Williams-Hueter

**Staff Present:** Juliet Sinisterra (CEO), Alden Jones, Jeffrey Samson

**Presenters:** Luis Garcia and Jesten Ray (City of Spokane)

[Board slide deck](#), [meeting recording](#) (begins 04:10 timecode)

### **JOINT PRESENTATION/DISCUSSION: UDPDA and UDDA Board Members**

Sheehan welcomed Jeffrey Samson, the new Director of Finance and Grants Administration.

### **EAC Updates**

- Sinisterra noted the draft February 18 EAC minutes in the advance packet as an FYI.
- Sinisterra showed preliminary designs by Berger Partnership for the Don Kardong Bridge panels. The EAC will continue to provide feedback on the work.

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- Wilkerson asked about the timeline to address abandoned vehicles; Garcia indicated that if a vehicle is a “nuisance” (litter, drugs, excrement present), they partner with the police and move in a few days. If just a vehicle overstaying welcome, typically 30 days.
- Sheehan asked if the UD has more clean-up needs than other areas of the city; Garcia said no but shifts in activity in the downtown core can impact the UD.
- Brown commented on long-vacant/derelict properties in highly visible locations; Garcia mentioned the city's tools to disincentivize holding vacant parcels and that the new budget will provide additional resources to address them.

### **UDDA Call to Order, Welcome, and Administrative Actions**

- After the joint UDPDA/UDDA session, Chair Sheehan called the UDDA business meeting to order at 4:40 PM, noted the quorum present, and requested a **MOTION to approve the UDDA draft February 5, 2025, meeting minutes, and the UDDA financials as of January 31, 2025** (Repetti), seconded (Bollenback), and passed unanimously.
- Sinisterra shared information regarding a proposed UD office relocation from the Ignite NW Building on the WSU Spokane campus to the Community Building at the heart of Main Avenue. WSU requires a 70-day notice period, allowing for an early May move. The current lease is \$1,330, the new lease would be approximately \$700. Sinisterra said that one-time costs for furniture and supplies can be absorbed in the 2025 budget. Sheehan asked for a **MOTION to approve a proposed move to the Community Building and authorization to execute a lease** (Repetti), seconded (Hulsey), and passed unanimously with Sheehan recusing herself from the vote due to personal financial interest in the building.
- Sheehan requested a **MOTION to approve the Next Generation Conceptual Plan 2065** (Bollenback). Sinisterra reminded the group that the Mithun plan builds on the U Vision 2044 strategic priorities, was community-informed and led, and will be used for marketing and fundraising. She noted that the EAC recommends adoption. The motion was seconded (Rasmussen) and passed unanimously.
- 30-second updates regarding DOGE impacts from members followed:
  - Murphy/Gonzaga University – large EPA grant mostly pass through to city and SNAP, but watching Dept of Education issues closely related to student financial aid; decrease in international student enrollment.
  - Waldref/County – concerns around CDC funding and numerous areas such as emergency preparedness, disease control, federal Medicaid (WA state is highly leveraged), cuts to mental health and substance abuse programs, etc.
  - Brown/City – Medicaid cuts threaten kids programs, tree canopy in underserved areas, HUD and homeless, refugee “temporary protected status” in jeopardy.
  - Rasmussen/GSI – creative economy staff are at risk, startups are impacted by SBIR NIH grants, and Evergreen Bio internships are at risk.
  - Reguindin/AHANA – deportation risks, DEI has taken hit
  - Hulsey/Craft3 – business as usual, but DEI will need more private grant makers; tariffs are a big concern for businesses
  - Wilkerson/City Council – fear and uncertainty paralyzing communities of color; kids afraid to go to school, families nervous to shop due to ICE
  - Tellefson/McKinstry – Unknowns around energy and K12 work, tariff adds more to the bottom line; bright side boon to US semiconductor companies.





- Repetti/ex-MultiCare – 18-20% hospital funding from Medicaid.
- Sheehan/Community Building – DEI and environmental programs are at risk; just looking for guidance.
- Bollenback/SRT – not directly impacted at this point, bills being paid but delays in approvals; keeping DEI but need to bifurcate/communicate differently; lack of clarity around carbon EV programs and project construction.
- Wagner/Numerica – in watch and wait mode; members pinched; ICE protocol creates an environment for fraudulent activity.
- Sauders/EWU – fear and uncertainty; real ICE concerns; Dept of Education changes will impact financial aid and enrollment.
- Kiener/Whitworth – grants specifying DEI and cultural competency are on hold; getting vague or no answers; whistleblower site a threat; trying to help students make good choices and be safe.

There was a suggestion to draft a letter to Washington's congressional delegation about DOGE economic impacts in the UD and look into what GSI, UW, and WSU are planning.

Sheehan adjourned the meeting at 5:18 PM.

Greg Repetti, Secretary  
Date:



**University District Public Development Authority (UDPDA)  
Board of Directors' Business Meeting Agenda - DRAFT  
Wednesday, April 9, 2025, 3:30 – 4:45 PM**

In-Person at Catalyst Building, Room 309, and via Zoom

<https://us02web.zoom.us/j/86750387107?pwd=WnRDckJrS2FGZUllbzNIWWliYTJ1dz09>

Meeting ID: 867 5038 7107 Passcode: 941652 Dial +1 253 215 8782 US

**3:30 Welcome, Call to Order, Administrative Actions – Sheehan**

- Verify quorum
- **Proposed MOTION** – Consent Agenda
  - Draft March 5, 2025, UDPDA board meeting minutes
  - UDPDA financials as of February 28, 2025
- Treasurer's Report – *Samson*

**3:40 UDPDA Public Comment and Brief Break**

***(Joint discussion: UDPDA and UDDA Board Members – Public Meeting)***

**3:45 EAC Updates – Repetti**

- 2026 open board positions (Myhre and Sheehan term out)
- Pacific Avenue to Sherman design presentation highlights (1.1.1 and 1.1.4)
- Iron Bridge kayak put-in design study presentation highlights (3.2.2)
- Follow-up from Board Federal impacts discussion - *Sinisterra*

**3:55 Presentation**

- 400-Block Final Presentation (3.1.2) – *Mithun Team*

**4:30 U Vision 2044 Activation Updates and Scorecard Highlights – Sinisterra**

- 400-Block and Riverside Gateway Park next steps (1.1.1, 3.1.1, 3.1.2, 3.2.5)
- Univ of Idaho Division Gateway Extension design reviews recap (3.4.3)
- Salmon Safe Certification review (1.1.6)
- 2025 Scorecard and Workplan comments, feedback, etc.

**4:45 Adjourn UDPDA Meeting**

**2025 Board Meetings (Catalyst Bldg, Room 309)**

- May 7, Sept 2 annual meeting, Oct 1, Dec 10 holiday party and 2025 Impact Award presentation (location TBD)



## University District Development Association (UDDA)

### Board of Directors' Meeting Agenda - DRAFT

#### Wednesday, April 9, 2025, 3:45-4:45 UDPDA/UDDA Joint Discussion; 4:45-5:15 PM UDDA Business Meeting

In-Person, Catalyst Building, Rm 309, and via Zoom

<https://us02web.zoom.us/j/86750387107?pwd=WnRDckJrS2FGZUllbzNIWWliYTJ1dz09>

Meeting ID: 867 5038 7107 Passcode: 941652 Dial +1 253 215 8782 US

#### *(Joint discussion: UDPDA and UDDA Board Members – Public Meeting)*

#### **3:45 EAC Updates – Repetti**

- 2026 open board positions (Myhre and Sheehan term out)
- Pacific Avenue to Sherman design presentation highlights (1.1.1 and 1.1.4)
- Iron Bridge kayak put-in design study presentation highlights (3.2.2)
- Follow-up from Board Federal impacts discussion - *Sinisterra*

#### **3:55 Presentation**

- 400-Block Final Presentation (3.1.2) – *Mithun Team*

#### **4:30 U Vision 2044 Activation Updates and Scorecard Highlights – Sinisterra**

- 400-Block and Riverside Gateway Park next steps (1.1.1, 3.1.1, 3.1.2, 3.2.5)
- Univ of Idaho Division Gateway Extension design reviews recap (3.4.3)
- Salmon Safe Certification review (1.1.6)
- 2025 Scorecard and Workplan comments, feedback, etc.

#### **4:45 Adjourn UDPDA Meeting**

#### **4:45 UDDA Meeting Starts: Welcome, Call to Order, Admin Actions – Sheehan**

- **Proposed MOTION** – Consent Agenda
  - Draft March 5, 2025, UDDA board meeting minutes
  - UDDA financials as of February 28, 2025

#### **4:50 Finance and Grants Administration**

- UDDA Finance Report - *Samson*
- 2025 Finance Administration Work Plan (to date) - *Samson*
- Grants Administration - *Sinisterra*

#### **5:00 30-Second Updates – Sheehan**

#### **5:20 Adjourn – Sheehan**

#### **2025 UD Board Meetings (Catalyst Bldg, Room 309)**

- May 7, June 4 retreat (Ruby River Hotel), Sept 3 annual meeting, Oct 1, Dec 10 holiday party and 2025 Impact Award presentation



# University District 2025 First Treasurer’s Report - DRAFT

To: UDDA and UDPDA Boards  
 Fr: Jeffrey Samson, Director of Finance & Grants Administration; and Chuck Murphy, Board Treasurer  
 Date: March 19, 2025

In 2025, the UDDA/UDPDA Treasurer will provide the board with two reports (including a summary Dashboard) in April and October. Here is the first report that covers January-February 2025.

## UDDA

- **Total Cash in Bank** as of February 28, 2025, is \$258,019, including \$166,000 in money market account, \$92,000 in checking account, and \$28,567 in total accounts receivable.
- **Total Current Liabilities** are \$72,108, which include \$63,668 in accounts payable, \$7,429 in payroll liabilities, and \$1,000 in credit card charges.
- **Total Equity** \$214,477.95
- **Cash Flow Projections** for 2025 shown by quarter (see attached dashboard); we anticipate most of the cash from contributions and revenues will be received within the 1st quarter based on the prior year’s activities. Though it’s still early in the year, we are projecting our cash-inflow (from grants and contributions) to be \$717,816 and total cash outflow (expenses) of \$695,453 based on the approved initial budget. We will provide updates on any new revenue and grant funding.
- **Total YTD income** is \$174,330 (25% of total budget is \$717,586) – see attached dashboard breakdown.
- **Total YTD expenses** are \$183,997 (26% of the total budget is \$695,453). See the attached dashboard for a breakdown.
- **Net YTD income (loss)** is **(\$9,666)**.
- **Grant Status Update**
  - Received \$200K Commerce Community Based Organization (CBO) grant for pre-design and capital planning for 400-Block
  - Submitted Philanthropy Northwest Riparian Corridor grant application \$350K over two years

## UDDA 2025 Contract Status as of February 2025

Customer/Vendor	Not to Exceed Contract Amount	Remaining Balance	Alignment
UDPDA Admin Svcs	+ 32,065.50/ mo	ongoing	Admin and ops support
WSU Real Estate	\$1,331	ongoing	Office rent until May
Mithun and all subs	\$170,00	\$63,667.50	400-Block Phase 1B
Seve7n Design	\$4,640	\$1,410	1099 Graphic design



## UDPDA

- **Total Cash in Bank** as of February 28, 2025, is \$1,288,150, which includes \$971,678 in money market account and \$316,472 in the checking account.
- **Total Assets** of \$2,980,080 include \$1,288,150 in Cash in Bank, \$1,176,000 in Other Assets (Boxcar proceeds and Sprague underage), and \$515,930 in Fixed Assets (201 W. Main Ave).
- **Cash flow projections for 2025 are shown by quarter (see attached dashboard). We anticipate that most of the cash from contributions and revenues will be received in the 3rd and 4th quarters based on the** prior year's activities. Though it's still early in the year, we are projecting a cash inflow of \$1,485,693 (revenue) and a total cash outflow (expenses) of \$1,254,479, based on the approved initial budget.
- **Total YTD income** is \$61,764 (4% of the total budget is \$71,485,693). See the attached dashboard breakdown.
- **Total YTD expenses** are \$114,857 (9% of the total budget is \$1,254,479). See the attached dashboard for a breakdown.
- **Net YTD income (loss)** is **(\$53,093)**.
- Staff is waiting to hear from the City regarding refinancing the General Obligation Bond to avoid balloon payment in 2026.
- **Grant Status Update**
  - Received U Incubation Village \$75K CERB grant and invoicing for reimbursements underway
  - EPA grant outcome still pending \$2M

### 201 W Main Property Update

- YTD 201 W Main income (cash basis) totaled \$6,894 while YTD expenses, cash basis, totaled \$9,805, resulting in a YTD net loss of **(\$2,911)**.
- Overall, unless significant unanticipated repairs are needed, the pro forma annual budget of \$35K should hold.

### 400 Block Project

- UDPDA Right of First Offer (ROFO) for the 400 Block property expires on June 22, 2025.
- Considerations before the June 2025 deadline: Cell tower, other owners on the block, Mithun feasibility study including a second set of construction cost estimates, additional development partners, meeting with bond counsel, and other financing alternatives.

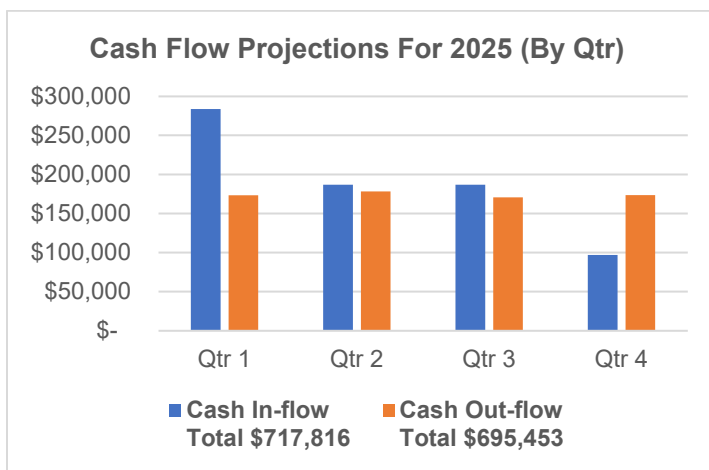
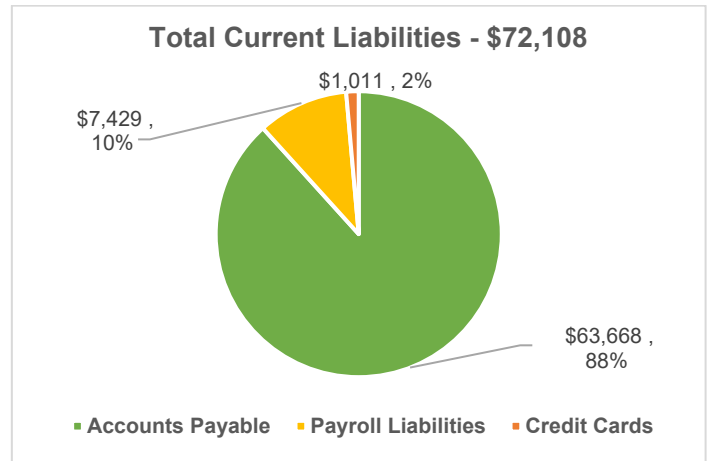
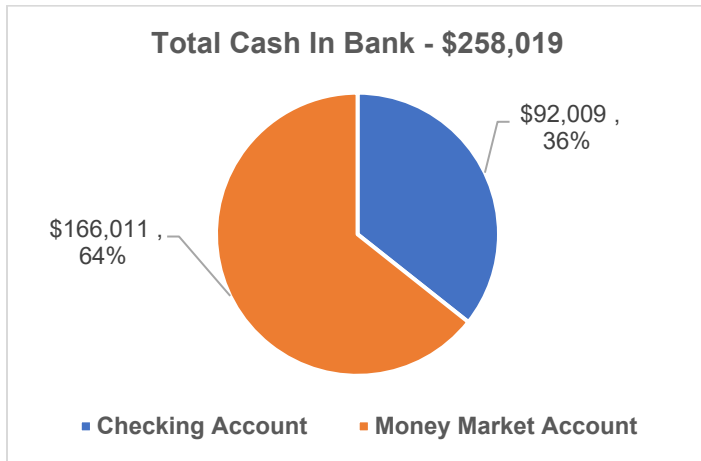


### UDPDA Contract Status as of February 2025

Customer/Vendor	Contract Amount	Remaining Balance	Alignment
<i>Manzanita House Lease</i>	\$2,625	Ongoing monthly	<i>201 W Main Ave two-year lease</i>
<i>Reef/Republic Parking</i>	+\$50/mo est	Ongoing monthly	<i>201 W Main Ave lot revenue</i>
<b>General Obligation Bond</b>			
General Obligation Bond	\$2,000,000	\$199,506	2025 only principal and interest
UDDA Admin Services	\$32,065/mo	Ongoing monthly	Admin and ops support
Kiemle & Hagood	\$250/mo	Ongoing monthly	201 W Main prop management
Century Pacific (2022+)	\$85,000	\$14,776	400-Block Development
Haley Aldrich	\$65,000	\$65,000	Grant research and writing
Seve7n Design	\$8,940	\$7,290	Marketing, \$ 10K budgeted
Mithun DCP	\$200,000	\$5,000.00	District Conceptual Plan
University of Idaho	\$3,000	0	Division Gateway Extension
d&b Creative	\$30,000	\$30,000	CERB
Crossroads Resource Center	\$42,484	\$42,484	CERB
The Grain Shed	\$10,000	\$10,000	CERB
Cascadia Partners	\$68,000	\$68,000	CERB

## UDDA & UDPDA Treasurer's Report – February 2025 Dashboard

### UDDA's Financial Position as of February 28, 2025

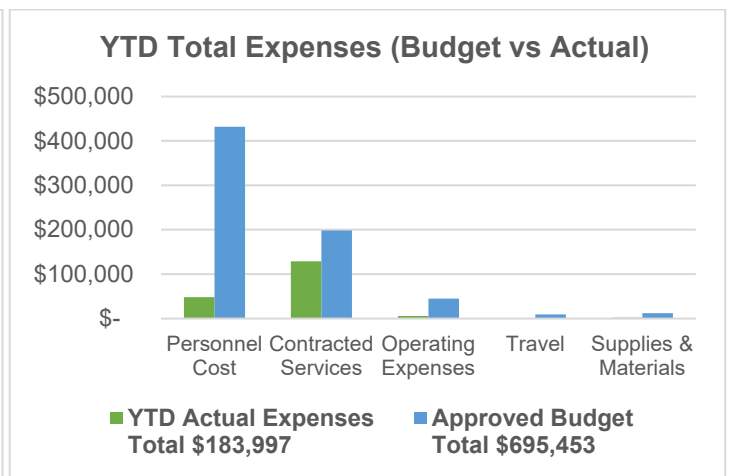
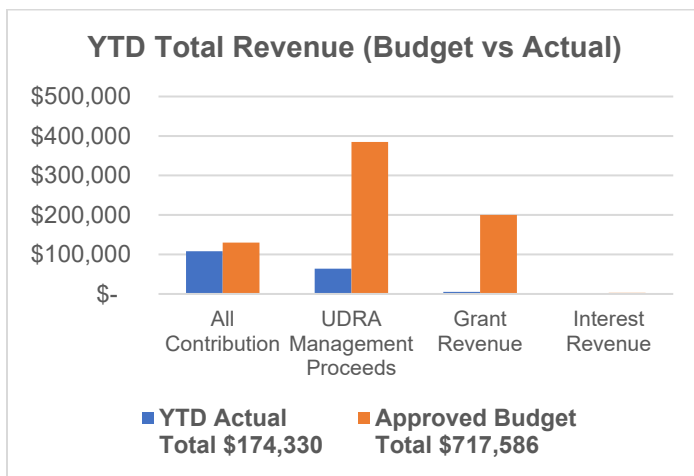


Although it's still early in the year, and we have limited data, using the approved budget as a point of reference, UDDA's Cash Flow Projection for 2025 shows that most of the cash in-flow (Grants and Contributions total \$717,816) are anticipated to be received within the 1<sup>st</sup> quarter of the year based on prior year's activities when the funds were received during the 1st quarter.

Cash out-flow (Total Expenses \$695,453) are projected to be consistent for each quarter. Expenses consist of Personnel Costs, Contract Services, Lease, Insurances, Supplies, etc.

As of February 28, 2025, UDDA has total Cash in Bank balance of \$258,019 and Total Liabilities \$72,108.

### UDDA's Financial Activities – YTD February 2025

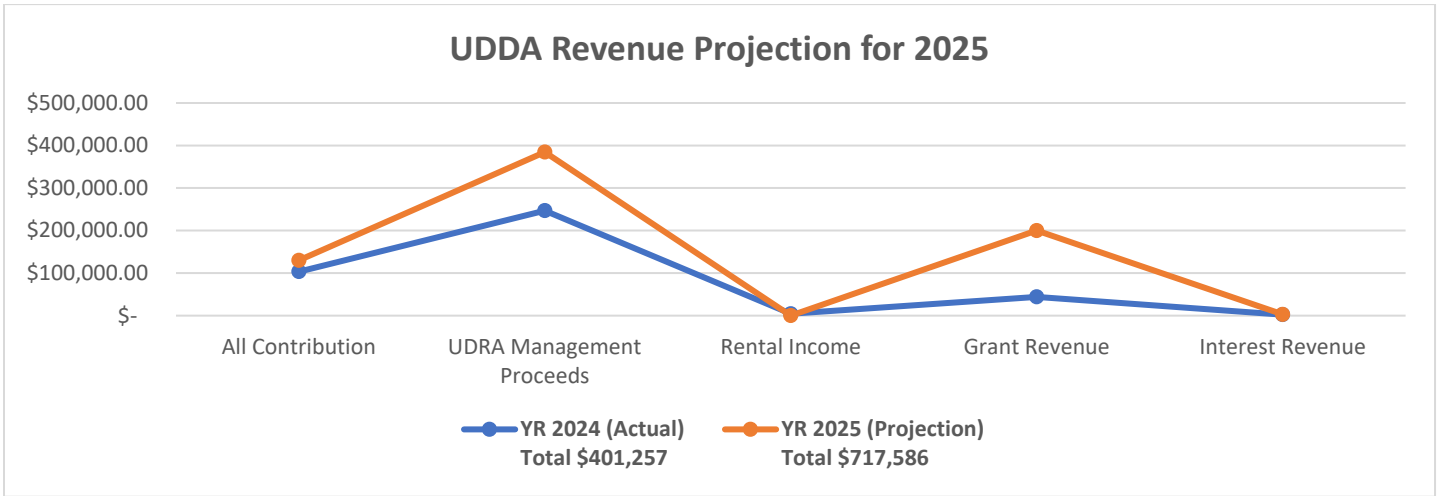


Total YTD Revenue \$174,330 consists of the \$108,300 Contributions (83% of total budget \$130,000), \$64,131 UDRA Management Proceeds (17% of total budget \$384,786), \$5,000 Grant Revenue (3% of total budget \$200,000), \$400 Interest Revenue (14% of total budget \$2,800)

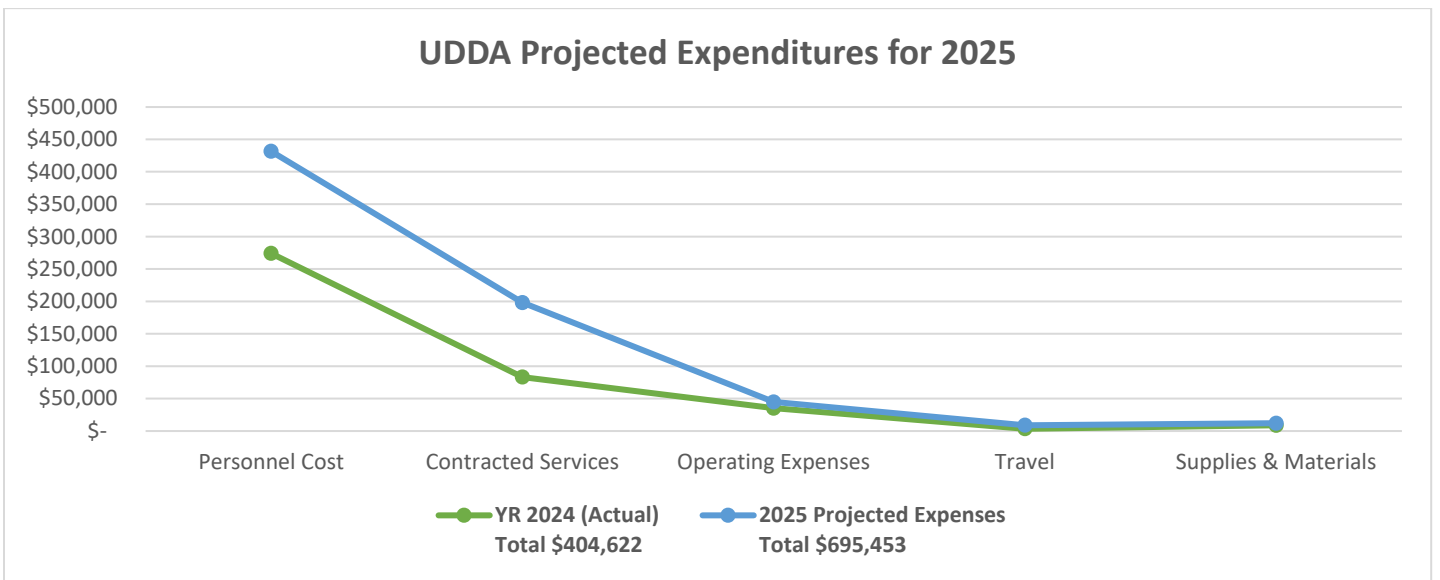
Total YTD Expenses \$183,997 consist of \$47,996 Personnel Cost (11% of total budget \$431,652), \$128,784 Contracted Services (65% of total budget \$198,100), \$5,488 Operating Expenses (12% of total budget \$44,801), \$1,722 Supplies & Materials (14% of total budget \$12,000)



## UDDA & UDPDA Treasurer's Report – February 2025 Dashboard



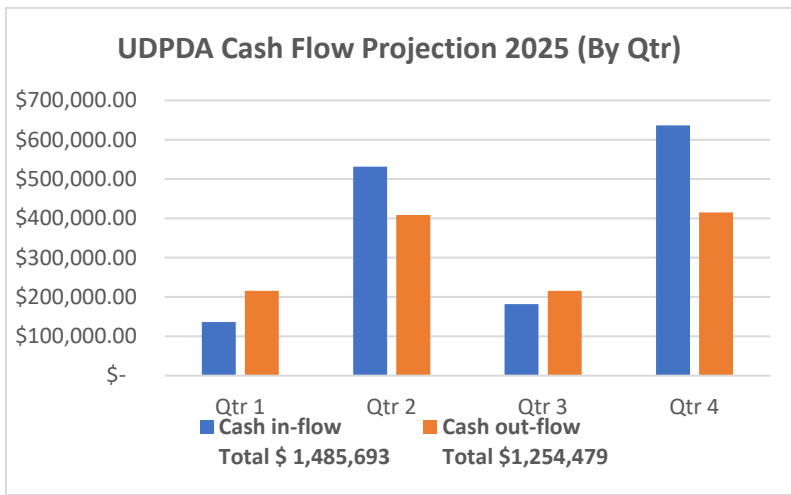
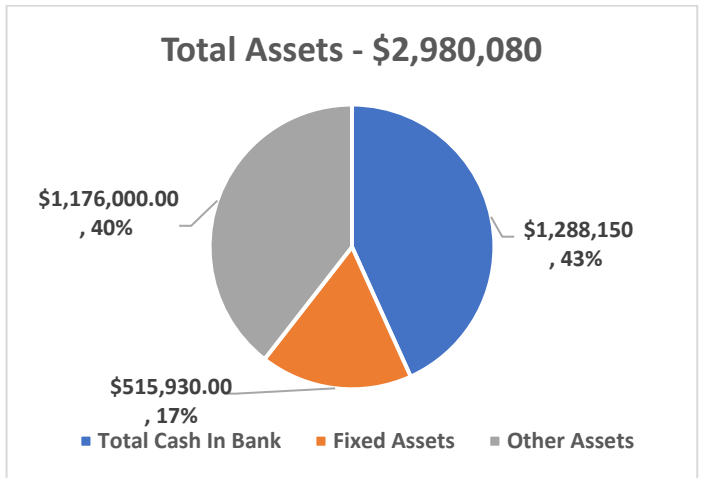
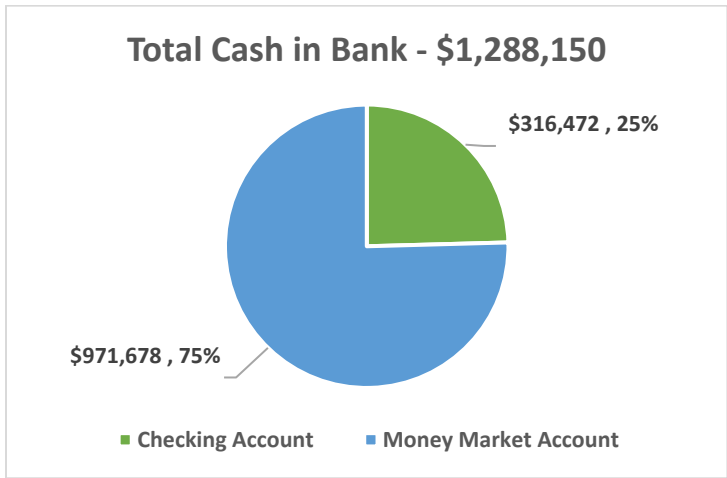
The above graph shows 2024 Actual Revenue received (Total \$401,257) in comparison to 2025 Projected Revenue \$717,586. The 2025 Projected Revenue (orange line) consists of \$130,000 Contributions; \$384,786 UDRA Management Proceeds; \$200,000 Grant Revenue, and \$2,800 Interest Revenue.



The above graph shows 2024 Actual Expenses (Total \$404,622) in comparison to 2025 Projected Expenses \$695,453. The 2025 Projected Expenses (blue line) consist of \$431,652 Personnel Cost; \$198,100 Contracted Services; \$44,800 Operating Expenses, \$8,900 Travel, and \$12,000 Supplies and Materials.

# UDDA & UDPDA Treasurer's Report – February 2025 Dashboard

## UDPDA Financial Position as of February 28, 2025

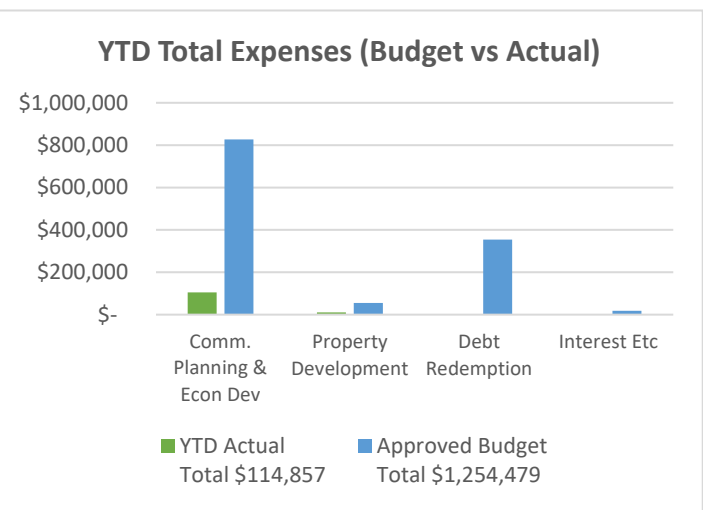
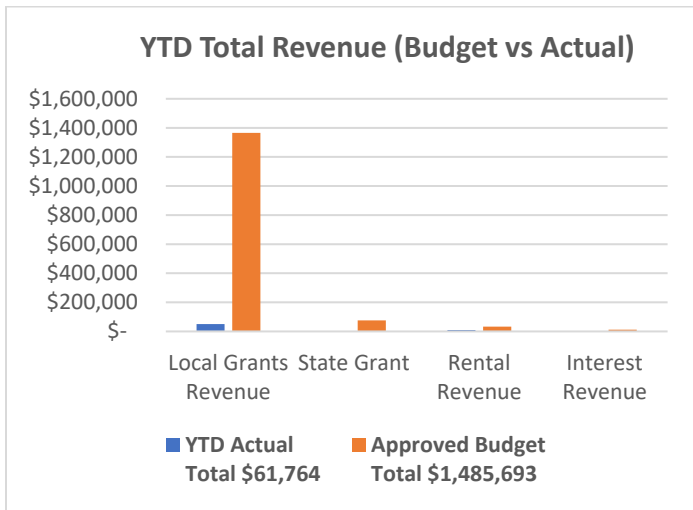


Although it's still early in the year, and we have limited data, using the approved budget as a point of reference, UDPDA's Cash Flow Projection for 2025 shows that most of the cash in-flow (Revenue Total \$1,485,693) is anticipated to be received in the 3<sup>rd</sup> and 4<sup>th</sup> quarter of the year based on prior year's historical activities.

Cash out-flow (Total Expenses \$1,254,479) are projected to be consistent for each quarter. Expenses consists of Community Planning, Economic Development, Property Development, Lease, Debt Redemption/Interest, etc.

As of February 28, 2025, UDPDA has Total Cash in Bank balance of \$1,288,150 and Total Assets \$2,980,080.

## UDPDA's Financial Activities – YTD February 2025

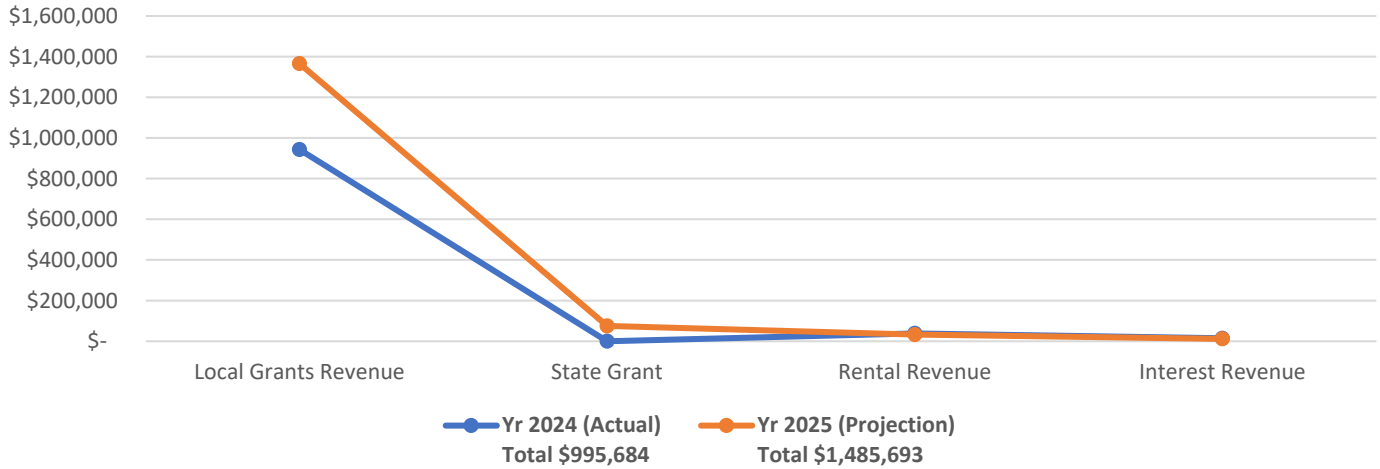


Total YTD Revenue \$61,764 consist of the \$50,000 Local Grants (4% of total budget \$1,440,993), \$9,520 Rental Revenue (29% of total budget \$32,700), \$2,244 Interest Revenue (19% of total budget \$12,000)

Total YTD Expenses \$114,857 consist of the \$104,643 Community Planning & Economic Development (13% of total budget \$827,186); \$10,215 Property Development (19% of total budget \$55,000), and no expenses for Debt Redemption and Interests

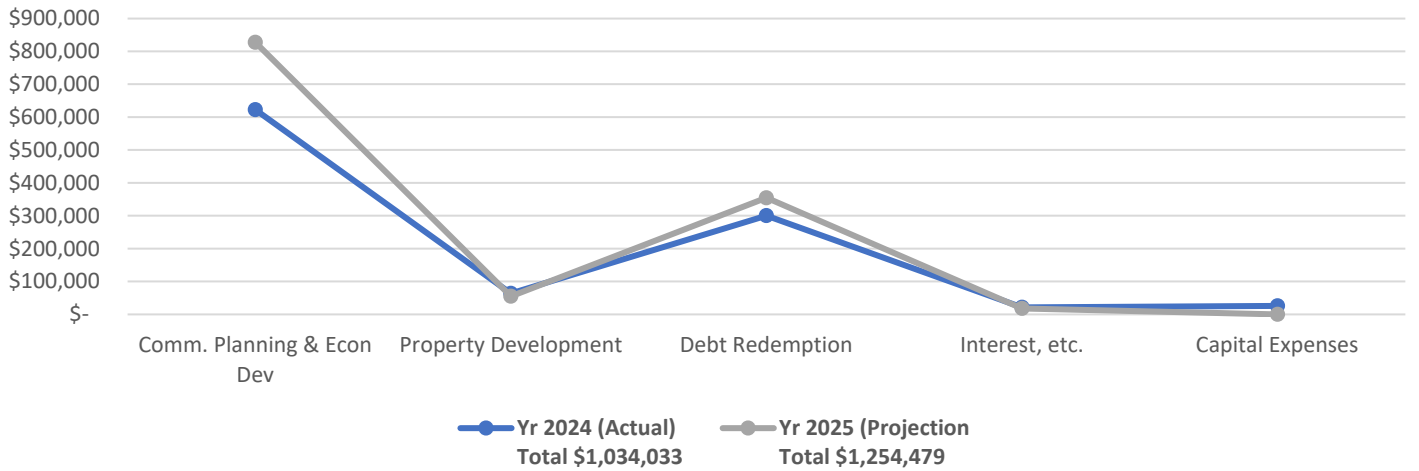
**UDDA & UDPDA Treasurer’s Report – February 2025 Dashboard**

**UDPDA Projected Revenue for 2025**



The above graph shows 2024 Actual Revenue received (Total \$995,684) in comparison to 2025 Projected Revenue \$1,485,693. The 2025 Projected Revenue (orange line) consists of \$1,365,993 Local Grant Revenue; \$75,000 State Grant Revenue; \$32,700 Rental Revenue, and \$12,000 Interest Revenue.

**UDPDA Total Expense Projection for 2025**



The above graph shows 2024 Actual Expenses (Total \$1,034,033) in comparison to 2025 Projected Expenses \$1,254,479. The 2025 Projected Expenses (gray line) consists of \$827,186 Community Planning and Economic Development; \$55,000 Property Development; \$372,393 Debt Redemption (including interest).

**UD Public Development Authority**  
**Balance Sheet**  
As of February 28, 2025

	Feb 28, 25
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10128 · NUM Checking UDPDA	316,472.47
10129 · NUM MM UDPDA	971,677.72
<b>Total Checking/Savings</b>	1,288,150.19
<b>Total Current Assets</b>	1,288,150.19
<b>Fixed Assets</b>	
12005 · Fixed Asset	515,930.00
<b>Total Fixed Assets</b>	515,930.00
<b>Other Assets</b>	
12006 · Other Asset	1,176,000.00
<b>Total Other Assets</b>	1,176,000.00
<b>TOTAL ASSETS</b>	<b>2,980,080.19</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
32000 · Retained Earnings	1,343,459.47
32001 · 201 W Main	515,930.00
32002 · Boxcar Proceeds	588,000.00
32003 · Sprague Underage	588,000.00
Net Income	-55,309.28
<b>Total Equity</b>	2,980,080.19
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,980,080.19</b>



## University District Public Development Authority (UDPDA) Voucher Certification – February 2025 Close

Per the Office of the Washington State Auditor and the BARS Voucher Certification and Approval Process set forth here [https://www.sao.wa.gov/bars\\_cash/accounting/expenditures/voucher-certification-and-approval/](https://www.sao.wa.gov/bars_cash/accounting/expenditures/voucher-certification-and-approval/), I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the (city/county/district), and that I am authorized to authenticate and certify to said claim. **The following voucher/warrants/electronic payments were approved for payment and cleared the UDPDA bank account:**

Date	Voucher Warrant #	Description	Amount
2/18	ACH	Avista utility bill south sub area lights	589.73
2/19	ACH	City utilities for 201 W Main Ave	382.87
2/18	ACH	Tiny's Maintenance – 201 W Main Ave	708.50
2/19	ACH	Avista utility bill – 201 W Main Ave	865.95
2/24	Xfer	University District Development Assoc per contract	32,065.50
2/7	1393	Tiny's Maintenance – 201 W Main Ave	763.00
2/4	1398	Spokane River Forum	7,500.00
2/14	1406	Tiny's Maintenance (duplicate to refund)	708.50
2/24	1408	Century Pacific – per contract	1,800.00
2/13	1409	Allied Fire and Security – 201 W Main	197.68
2/11	1410	Rooted Commercial Landcare – 201 W Main	292.12
2/12	1411	Kiemle Hagood – per contract – 201 W Main	250.00
2/14	1412	GoJoe Patrol – 201 W Main Ave	575.00
2/21	1413	Seve7n Design	1,650.00
2/25	1415	Pro Mechanical Services – 201 W Main	283.40
2/27	1416	Spokane River Forum – balance on contract	7,500.00

Juliet Sinisterra, CEO

3/10/25  
Date

**UD Public Development Authority**  
**Profit & Loss Budget vs. Actual**  
 January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
3000000 · REVENUES				
3300000 · INTERGOV REVENUES	50,000.00	1,440,993.00	-1,390,993.00	3.5%
3600000 · MISC REVENUES				
3610000 · INTEREST, OTHER EARNINGS	2,244.33	12,000.00	-9,755.67	18.7%
3620000 · RENTS AND LEASES	9,519.53	32,700.00	-23,180.47	29.1%
<b>Total 3600000 · MISC REVENUES</b>	<b>11,763.86</b>	<b>44,700.00</b>	<b>-32,936.14</b>	<b>26.3%</b>
<b>Total 3000000 · REVENUES</b>	<b>61,763.86</b>	<b>1,485,693.00</b>	<b>-1,423,929.14</b>	<b>4.2%</b>
<b>Total Income</b>	<b>61,763.86</b>	<b>1,485,693.00</b>	<b>-1,423,929.14</b>	<b>4.2%</b>
<b>Expense</b>				
5000000 · EXPENDITURES				
5580000 · CMTY PLANNING ECON DEV				
5586000 · Planning	30,769.58	322,500.00	-291,730.42	9.5%
5587000 · Economic Development	73,873.00	504,686.00	-430,813.00	14.6%
<b>Total 5580000 · CMTY PLANNING ECON DEV</b>	<b>104,642.58</b>	<b>827,186.00</b>	<b>-722,543.42</b>	<b>12.7%</b>
5590000 · PROPERTY DEVELOPMENT				
5593000 · Prop Dev Depr Amor Xfer Out	10,214.50	55,000.00	-44,785.50	18.6%
<b>Total 5590000 · PROPERTY DEVELOPMENT</b>	<b>10,214.50</b>	<b>55,000.00</b>	<b>-44,785.50</b>	<b>18.6%</b>
5900000 · DBT EXP, CAP OUTLAYS, OTHR DECR	0.00	372,293.00	-372,293.00	0.0%
<b>Total 5000000 · EXPENDITURES</b>	<b>114,857.08</b>	<b>1,254,479.00</b>	<b>-1,139,621.92</b>	<b>9.2%</b>
<b>Total Expense</b>	<b>114,857.08</b>	<b>1,254,479.00</b>	<b>-1,139,621.92</b>	<b>9.2%</b>
<b>Net Ordinary Income</b>	<b>-53,093.22</b>	<b>231,214.00</b>	<b>-284,307.22</b>	<b>-23.0%</b>
<b>Net Income</b>	<b>-53,093.22</b>	<b>231,214.00</b>	<b>-284,307.22</b>	<b>-23.0%</b>

University District Development Association

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Balance Sheet

03/05/25

As of February 28, 2025

Accrual Basis

	<u>Feb 28, 25</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10126 · UDDA NUM Checking	92,008.57
10127 · UDDA NUM MM	166,010.77
<b>Total Checking/Savings</b>	<u>258,019.34</u>
<b>Accounts Receivable</b>	
12100 · Accounts Receivable	28,566.67
<b>Total Accounts Receivable</b>	<u>28,566.67</u>
<b>Total Current Assets</b>	<u>286,586.01</u>
<b>TOTAL ASSETS</b>	<b><u>286,586.01</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	63,667.50
<b>Credit Cards</b>	1,011.07
<b>Other Current Liabilities</b>	
24000 · Payroll Liabilities	
24160 · State Unemployment Payable	-220.65
24161 · State Fam Med Lv EE pd by Co	-11.39
24162 · FSA Contrib EE	325.00
24163 · FSA Contrib ER	325.00
24170 · Federal Unemployment	84.00
24225 · Simple IRA EE	202.06
24226 · Simple IRA ER	202.06
24227 · Accrued Vacation Leave	6,323.78
24000 · Payroll Liabilities - Other	199.63
<b>Total 24000 · Payroll Liabilities</b>	<u>7,429.49</u>
<b>Total Other Current Liabilities</b>	<u>7,429.49</u>
<b>Total Current Liabilities</b>	<u>72,108.06</u>
<b>Total Liabilities</b>	72,108.06
<b>Equity</b>	
30000 · Opening Balance Equity	2,143.63
30001 · Reserve	78,842.62
32000 · Unrestricted Net Assets	143,158.17
Net Income	-9,666.47
<b>Total Equity</b>	<u>214,477.95</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>286,586.01</u></b>



## University District Development Association Profit & Loss Budget Performance February 2025

	Feb 25	Budget	Jan - Feb 25	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
43210 · Interest Income	189.54	233.33	399.12	466.70	2,800.00
43400 · Direct Public Support					
43410 · Institutional/Corp contrib	300.00	30,000.00	108,300.00	50,000.00	130,000.00
<b>Total 43400 · Direct Public Support</b>	300.00	30,000.00	108,300.00	50,000.00	130,000.00
46500 · Grant Income					
46510 · Grant - Restricted	0.00	33,330.00	5,000.00	63,346.70	200,000.00
<b>Total 46500 · Grant Income</b>	0.00	33,330.00	5,000.00	63,346.70	200,000.00
46700 · Other Income					
47005 · UDRA Management Proceeds	32,065.50	32,065.50	64,131.00	64,131.00	384,786.00
<b>Total 46700 · Other Income</b>	32,065.50	32,065.50	64,131.00	64,131.00	384,786.00
<b>Total Income</b>	32,555.04	95,628.83	174,330.12	177,944.40	717,586.00
<b>Expense</b>					
60100 · Payroll Expenses					
60101 · Salaries, Wages	18,335.26	28,502.00	36,670.52	57,004.00	345,024.00
60105 · Vacation Leave Accrual	513.76	923.00	1,571.56	1,846.00	11,072.00
60110 · Payroll Taxes	1,429.19	1,800.00	3,154.00	3,600.00	21,600.00
<b>Total 60100 · Payroll Expenses</b>	20,278.21	31,225.00	41,396.08	62,450.00	377,696.00
60200 · Personal Services Contracts					
60202 · Financial, Prof Services	100.00	100.00	240.00	200.00	3,500.00
60203 · Management & Organization Svcs	125,922.50	14,583.33	126,237.50	29,166.70	175,000.00
60205 · Legal Fees	0.00	500.00	0.00	1,000.00	6,000.00
60231 · Marketing/Advertising	56.18	591.66	593.62	1,183.40	7,100.00
60232 · Graphic Design, Web	1,681.62	125.00	1,713.24	250.00	1,500.00
60234 · Recruiting Services	0.00	0.00	0.00	0.00	5,000.00
<b>Total 60200 · Personal Services Contracts</b>	127,760.30	15,899.99	128,784.36	31,800.10	198,100.00
60300 · Other Contractual Services					
60303 · Cell Phone Charges	75.00	150.00	150.00	300.00	1,800.00
60314 · Internet IT Svcs Domain Reg	178.18	275.00	1,008.52	550.00	3,300.00
60324 · Insurance D&O, etc.	0.00	750.00	0.00	1,500.00	9,000.00
60329 · Licenses and Permits	0.00	12.50	60.00	25.00	150.00
60330 · Memberships, Dues	0.00	41.66	0.00	83.40	500.00
60334 · Reg, Conferences, Sponsorships	100.00	166.66	750.00	333.40	2,000.00
60336 · Subscriptions, Periodicals	17.77	40.00	306.61	80.00	480.00
60353 · Postage, Mailing Services	0.00	33.33	0.00	66.70	400.00
60358 · Printing & Reproduction	0.00	208.33	0.00	416.70	2,500.00
60377 · Catering, Meals	0.00	541.66	0.00	1,083.40	6,500.00
60380 · Leased Buildings, Space	1,330.96	1,330.96	2,661.92	2,661.40	15,971.00
60381 · Rentals, Copier Lease	35.78	100.00	51.18	200.00	1,200.00
60389 · Rentals, Other Events, Park	0.00	83.33	500.00	166.70	1,000.00
<b>Total 60300 · Other Contractual Services</b>	1,737.69	3,733.43	5,488.23	7,466.70	44,801.00
60400 · Travel					
60410 · In-state Per Diem	0.00	83.33	0.00	166.70	1,000.00
60411 · In-state Air Fare	0.00	0.00	0.00	0.00	600.00
60412 · Private Auto Mileage	0.00	50.00	0.00	100.00	600.00
60416 · Other Travel - bus, etc.	3.75	41.66	5.80	83.40	500.00
60420 · Out of state Per Diem	0.00	166.66	0.00	333.40	2,000.00
60421 · Out of state Air Fare	0.00	266.66	0.00	533.40	3,200.00
60440 · Recruitment Related	0.00	0.00	0.00	0.00	1,000.00
<b>Total 60400 · Travel</b>	3.75	608.31	5.80	1,216.90	8,900.00
60500 · Supplies & Materials					
60501 · Food	0.00	25.00	0.00	25.00	200.00
60525 · Recognition and Awards	0.00	0.00	0.00	0.00	1,000.00
60540 · Non-cap Equip Furn <\$5K	0.00	0.00	0.00	0.00	4,400.00
60545 · Prewritten SW (QB 365 Acrobat)	463.15	450.00	1,722.12	900.00	5,400.00
60564 · Office Supplies	0.00	100.00	0.00	100.00	1,000.00
<b>Total 60500 · Supplies &amp; Materials</b>	463.15	575.00	1,722.12	1,025.00	12,000.00
60700 · Retirement & Benefits					
60702 · PFML	0.00	0.00	332.28	855.00	3,420.00
60705 · Retirement Employer Contrib	202.06	550.00	404.12	1,100.00	9,650.00
60707 · Life Insurance Employer Paid	524.79	532.60	524.79	532.60	1,065.00
60709 · Disability Insurance	255.70	325.00	511.40	650.00	5,650.00

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03/05/25

Accrual Basis

**University District Development Association**  
**Profit & Loss Budget Performance**  
**February 2025**

	<u>Feb 25</u>	<u>Budget</u>	<u>Jan - Feb 25</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
60710 · Health Insurance Plans	1,392.47	1,370.00	4,177.41	2,740.00	27,496.00
60711 · FSA Employer Contrib	325.00	325.00	650.00	675.00	6,675.00
<b>Total 60700 · Retirement &amp; Benefits</b>	<u>2,700.02</u>	<u>3,102.60</u>	<u>6,600.00</u>	<u>6,552.60</u>	<u>53,956.00</u>
<b>Total Expense</b>	<u>152,943.12</u>	<u>55,144.33</u>	<u>183,996.59</u>	<u>110,511.30</u>	<u>695,453.00</u>
<b>Net Ordinary Income</b>	<u>-120,388.08</u>	<u>40,484.50</u>	<u>-9,666.47</u>	<u>67,433.10</u>	<u>22,133.00</u>
<b>Net Income</b>	<u><u>-120,388.08</u></u>	<u><u>40,484.50</u></u>	<u><u>-9,666.47</u></u>	<u><u>67,433.10</u></u>	<u><u>22,133.00</u></u>

updated 3/13/2025  
 2025 priority areas include: Supporting catalytic investments (400-Block and U Incubation Village) and establishing a framework for development incentives; investing in infrastructure, open space, parking, and public safety; and district beautification and marketing.

### University District - 2025 Work Plan Tracking

STRATEGIC PLAN		COMMUNITY DEVELOPMENT	BUDGETED	START	END	STATUS	UPDATE	KEY DATES
1	3.1.2	400-Block: Review feasibility and pre-design study and pursue financing for purchase if approved. Money budgeted for negotiation support. Budget includes Legal costs as well.	\$162,500	Q1 2025	Q2 2025		Completing due diligence. Presented to development partners. Also presented to Emerald Initiative and Spokane Public Schools. Presenting to Parks and Jeanette Hauck in the next few weeks. Also will reach out to Bond counsel. Negotiating Verizon addendum to Avista lease in case of sale.	6/22/2025
2	3.1.1	Conduct feasibility study for U Incubation Village project. \$75,000 UD match funded via CERB.	\$150,000	Q1 2025	Q3 2025		Launched community market and needs assessment with D&B Creative; launched Food Processing Feasibility Study with Crossroads Resource Center; selected Cascadia Partners for U Incubation Village Business Plan and Development Feasibility Study.	12/31/2025
3	1.1.2; 1.2.2	Per U Vision 2044, conduct code audit of City Code within the UDRA; conduct developer feedback processes such as focus groups and best practices around development incentives nationwide.	\$40,000	Q2 2025	Q4 2025		Beginning code and development incentives study in summer.	
4	Overarching	Host community partner lunches around UD Housing Development; District Energy Strategies, and Life Sciences Marketing	\$0	Q2 2025	Q4 2025		Looking to host this spring. NEPDA hosting a Federal Housing Financing Summit in April.	
5	3.1.5	Support continued development of a future Spokane Environmental Learning and Cultural Center (SELCC) on WSU campus.	\$0	Q1 2025	Q4 2025		SELCC submitting 501c3 status, reviewing grants and establishing committees. Looking to partner in larger Spokane Bioregion Consortium study.	
6		Partnering with Downtown Spokane Partnership and Spokane Business Association to oversee University of Idaho architecture students in design project looking to extend the Division Street gateway along UD western boundary	\$1,000	Q1 2025	Q2 2025		Developed scope with U of I staff; led online intro to students and toured them through UD on Feb 7. City, DSP, and SBA supporting. Design Review March 31.	5/1/2025
7	3.1.3	Support Community-Minded Enterprises around implementation of Commerce UD Childcare study.	\$0	Q1 2025	Q3 2025		Arrowroot Consulting has released the survey to community partners. Focus groups to be scheduled.	9/30/2025
8	3.4	Match to South Sub-area businesses toward feasibility of BID formation.	\$10,000	Q1 2025	Q4 2025		Met with Gavin Cooley from SBA in regard to study. He is going back to his Board to see about a match.	
ECONOMIC & ASSET DEVELOPMENT			BUDGETED	START	END	STATUS	UPDATE	KEY DATES
1	Overarching	Grant writer for State, Federal, and local grants in alignment with U Vision 2044 Strategies and develop database around district metrics and data for grant writing access. Pursue State TIB in August 2025.	\$65,000	Q1 2025	Q4 2025		Met with grant writing team. Prioritized key areas of focus: infrastructure, parks/open space, and 400-Block. Applied for EPA Thriving Communities Grant for \$350K (money under contract) and planning to apply for GU Climate Sustainability Grant for \$400K (money under contract) along with JMK Innovation Grant for \$150K. Met with City Staff and Andrew Beagle around Complete Street application. Concerns about UD providing a match.	
2	Overarching	Database and business platform completion for demographic, environmental, and energy/water use data for District.	\$10,000	Q1 2025	Q3 2025		Meeting with April Needham around a Business Plan/Feasibility analysis in regard to potential ROI around Urban Ecological Development tool.	
3	Overarching	Support the City Economic Development Team around developing support strategies in partnership with the County around the City-County PDA Interlocal Agreement.	\$0	Q1 2025	Q4 2025		Waiting to hear from City staff on next steps. GFC waiver was eliminated.	

### University District - 2025 Work Plan Tracking

PROPERTY & INFRASTRUCTURE DEVELOPMENT		BUDGETED	START	END	STATUS	UPDATE	KEY DATES	
1	3.1.2	400-Block: Legal support for land acquisition if approved by Board. (Wood and Hume)	\$20,000	Q1 2025	Q2 2025		Including Steven and Taudd in conversations and strategy. Meeting with Verizon on 3/18.	6/22/2025
2	1.1.4	Sherman Street Complete Street Design for TIB grant application prep.	\$75,000	Q1 2025	Q3 2025		See above.	8/1/2025
3	1.4	Riverside and Sprague Parking Pilot in partnership with City	\$10,000	Q3 2025	Q4 2025		Studying with Mithun and City staff potential to develop pocket park and Riverside as park in 2025.	
4	3.4	Banner implementation along MLK Way.	\$10,000	Q2 2025	Q4 2025		Reached out to DSP to see about banner implementation support services.	
5		Evaluate selling 201 West Main property.	\$0	Q2 2025	Q4 2025		There is additional interest in studying the site. Looking into possible site transfer to UDDA or sale of property with development requirements.	
6	3.2.2	Iron Bridge Kayak Put In (Phase II) match for design and implementation of kayak put-in north of NoLi in partnership with Spokane River Forum, Trout Unlimited, State Parks, and the Centennial Trail.	\$22,500	Q3 2025	2026		Moving forward with Spokane River Forum as lead.	
7	1.1.1	Support City Staff in Pacific Ave design as a complete street. Provide UDPDA committed construction dollars to this effort.	\$85,000	Q3 2025	Q3 2025		Presentation to EAC in March.	
MARKETING & COMMUNICATIONS			BUDGETED	START	END	STATUS	UPDATE	KEY DATES
1	3.1.1	Develop District marketing materials around U Vision District Conceptual Plan and related initiatives.	\$10,000	Q1 2025	Q4 2025		Met with graphic designer. Getting copy for the materials by mid-summer for the Vision Booklet.	

Notes: Orange: Focus Area; Blue: Dependent on Others