



University District Development Association (UDDA) Minutes

Wednesday, April 3, 2024, 3:34 – 5:06 PM, at SRTC Office and Via Zoom

Board Members Present: LaVerne Biel (Zoom), Bill Bouten, Catherine Brazil (Zoom), Mayor Lisa Brown, Emilie Cameron (via Zoom), Teresa Dugger, Stacie Maier, (Zoom), Shari McMahan (Zoom), Chuck Murphy, Greg Repetti, Susan Stacey (Zoom), Jonathan Teeters, Dennis Wagner (Zoom), Council President (CP) Betsy Wilkerson, Erin Williams-Hueter (Zoom)

Board Members Absent: Alicia Barbieri, Alisha Benson, Lois Bollenback, Kevin Brockbank, Daryll DeWald, Colleen Fuchs, Thayne McCulloh, Scott McQuilkin, Lindsey Myhre, Katy Sheehan, Amber Waldref

Others Present: Amanda Beck (Zoom), Taud Hume, Brian Jennings (STA, presenter), Steve MacDonald (Zoom), Stacia Rasmussen, Rob Sauders, John Sklut, Eric Smith, Chris Wright, Juliet Sinisterra, Alden Jones

Call to Order, Welcome, and Administrative Actions/Updates

Dugger called the meeting to order at 3:34 PM and thanked SRTC for hosting. The group postponed approving the Consent Agenda until a quorum was present.

Dugger explained the RCW 24.03A.565 legislation prohibiting proxies on nonprofit corporations. This change will be incorporated into updated UDDA bylaws that the board will approve in May. Going forward higher ed and ADO leaders may select an authorized voting representative to take their place on the UDDA board. The permanently appointed City and County directors may select a *non-voting* representative.

Dugger reminded the board that the online application for 2025 board openings is available until April 30. Dugger shared the Nominating Committee (NC) schedule. The NC will be tasked with reviewing applications and making recommendations for three open positions that the board will review at the September Annual Meeting. Sinisterra provided a Scorecard review and reminded the group of upcoming U Munch lunches.

Murphy provided the first Treasurer's Report of 2024 and although early in the calendar year, there are no significant differences to the proforma.

Development Committee (DC) Report

Murphy summarized recent DC meetings at which the EWU signage project and South Subarea parking maximization study were presented by Kora Todd. The former will include three additional directional signs to the Catalyst Building; the latter study hints at potentially 1,700 additional parking spaces via additional angled parking, not including commercial loading and unloading needs. Sinisterra will work with City staff to discuss the next steps. If this development strategy was supported, the City Council would need to approve a move to paid metered parking in the area. Murphy also summarized the latest 400-Block programming concepts and Sinisterra highlighted messages from the One AEC Developer Forum she attended in Spokane.

Consent Agenda Approval

With a quorum present, Dugger asked for a **MOTION to approve the UDDA financials as of February 29, 2024, and the March 6, 2024, meeting minutes** (Murphy) and seconded (Wilkerson) and passed unanimously.



Business Committee (BC) Report

Sinisterra reported for Wagner and recapped a recent south subarea alley lighting tour with Avista which identified 11 additional alley lights. Avista is developing a cost proposal. Sinisterra noted that the tour also sparked interest in an annual spring clean-up. Sinisterra also shared that she is working with the City on a BID Feasibility and Formation Study to be discussed further at the May BC meeting.

Presentation by Brian Jennings, Deputy Director, Community Development: Spokane Transit Authority Strategic Plan

Jennings provided an overview (including goals, supporting strategies, performance measures, etc.) of STA's Strategic Plan through 2035.

Bylaws and Articles of Incorporation Update

As mentioned at the start of the meeting, the bylaws and articles of incorporation are under review for necessary (proxy prohibition) and recommended changes (officer leadership alignment with the UDPDA, more efficient committee structure, updated sector representation of desired members). Sinisterra recommends an expanded EC (from 9 to 11 members) which could be a publicly-noticed meeting due to UDPDA director participation and an ad hoc consolidated Development and Business Committee that would meet twice a year. Sinisterra also indicated that most importantly small business owners would continue to have a voice and provide input/direction via a future BID.

Dugger alerted the group that draft redline bylaws will be shared at the May 1 meeting for final discussion and approval. Dugger then adjourned the meeting at 5:06 PM.

A handwritten signature in blue ink, appearing to read 'Greg Repetti'.

Greg Repetti, Secretary

5-2-24

Date