



University District Development Association (UDDA) Meeting Minutes

Wednesday, October 2, 2024, from 5:05 – 5:23 PM, Catalyst Building, Room 309, and Via Zoom

Board Members Present: LaVerne Biel, Lois Bollenback, Bill Bouten, Catherine Brazil (Zoom), Emilie Cameron (served as chair), Daryll DeWald, Teresa Dugger (via Zoom), Colleen Fuchs, Chuck Murphy, Stacia Rasmussen, Greg Repetti, Robert Sauders, Katy Sheehan, John Sklut, Dennis Wagner, County Commissioner Amber Waldref, and Erin Williams-Hueter

Board Members Absent: Kevin Brockbank, Mayor Lisa Brown, Brooke Kiener, Lindsey Myhre, Jonathan Teeters, Council President Betsy Wilkerson

Others in Attendance: Juliet Sinisterra, Alden Jones, Steve MacDonald (Zoom), Chris Wright, some remaining Mithun team members

Call to Order, Welcome, and Administrative Actions

- Vice-chair Cameron served as chair and called the meeting to order, thanked EWU for hosting, and asked for a **MOTION to approve the UDDA draft September 4, 2024, annual meeting minutes and the UDDA financials as of August 31, 2024**, (DeWald), seconded (Repetti), and passed unanimously.
- Muphy gave the second Treasurer's Report noting no significant changes from the previous report: income is trailing due to decreased corporate revenue; expenses are on track just out of sequence due to invoicing timing.
- Sinisterra provided a grants update noting grants applied for, received, and pending and asked for a **MOTION to approve the transfer of the Mithun 400-Block Phase 1B contract to the UDDA** per Commerce CBO granting funding requirements (Repetti) and seconded (Waldref) and passed unanimously.
- Sinisterra mentioned that staff will circulate a feedback survey to the board this fall. She also provided a Workplan scorecard update.
- Cameron noted that all 2025 UDDA meetings will be held at Catalyst Room 309.
- Cameron shared the EC's recommendation for the 2024 Impact Award recipient. Cameron asked for a **MOTION to approve Scott Morris as the 2024 Impact Award recipient** (Murphy) and seconded (Cameron) and passed unanimously. The award will be presented to Scott at the December holiday party.
- Sinisterra recognized and thanked outgoing board members Teresa Dugger and Bill Bouten for their years of service and leadership to the UD and presented them with a framed gift. She also thanked Chuck Murphy (Development Committee chair) and Dennis Wagner (Business Committee chair) for their leadership and presented them with gift cards.

2025 Proposed Work Plan and Budget

Sinisterra reminded the board of the Guiding Principles for our work:

1. Create district **prosperity** by investing in collaborative, healthy, vibrant, diverse, and equitable initiatives.
2. Act as **stewards** regarding public investments ("but for us").
3. Support **learning** at the individual, organizational, and community levels.
4. Increase **access and opportunity** for structurally disadvantaged populations.
5. Cultivate systems that support **interdependence between all living systems** including people, the environment, and community health.
6. Create a **globally recognized** district.

She walked the board through the 2025 Work Plan and Budget which focus on the following three priorities:



- supporting catalytic investments and development (400-Block and U Incubation Village);
- district beautification and marketing; and
- investing in infrastructure, open space, parking, and public safety.

Sinisterra presented two budget options (A and B) depending on grant outcomes. She also shared a future org chart (anticipated grant funding would allow for three new UDDA positions) and a 2025 Work Plan tracking sheet.

Sinisterra asked for approval of Budget A (which includes the \$200K Commerce CBO grant and allows for a new Director of Finance and Grants Administration hire) as the \$20M EPA grant result (accounted for in Budget B) will not be known until spring 2025, at which time the board can revisit the budget. Cameron asked for a **MOTION to approve the 2025 work plan and budget** (Waldref), seconded (Wagner), and passed unanimously.

Development Committee Updates

The DC held its last meeting on September 10, listening to and discussing Mithun's pre-design options for the 400-Block. The DC also learned about the \$200K Commerce CBO grant for 400-Block pre-design (Phase 1B), as well as the \$75K CERB grant for the U Incubation Village planning and feasibility study. Sinisterra also showed initial banner design concepts for utility poles along MLK Jr Way and received very favorable comments.

Business Committee Updates

Wagner reported the September meeting was canceled and replaced by a final fall gathering at Liberty Ciderworks.

Cameron reminded the group of the upcoming holiday party and the February 5, 2025, meeting and adjourned the session at 5:23 PM.

A handwritten signature in black ink, appearing to read 'Juliet Sinisterra'.

Juliet Sinisterra, CEO Date: 2/6/2025